

Application for **Notification, Registration, or Renewal** of a Food Business

Food Act 2003
Sections 84, 87, 89

For help completing this form, please contact Council's Environmental Health Officers on 03 6430 5700

Part 1: Type of Application

- I am notifying my intention to operate a food business (s84); or
- I am applying to register a food business (s87); or
- I am applying to renew a food business' registration (s89)

Part 2: Type of Food Business

Select duration type

- one-off event / occasion
- ongoing business

Select premises type

- mobile food business or food stall
- fixed premises

Part 3: Food Business Proprietor's Details

Name of the individual or company that will carry on the food business

Applicant's Full Name			
ABN / ACN		Date of Birth (for non-ABN/ACN holders)/...../.....
Business Address/Address where Garaged (Mobile)			
Postal Address (if different from business address)			
Business Phone Number / Mobile			
Email Address			

Part 4: Food Business Details

Trading Name			
On-site Contact Name (if different from applicant)		Contact number	
Contact Email Address			

Hours of Operation: (or attendance on site)

Monday:	Tuesday:	Wednesday:	Thursday:
Friday:	Saturday:	Sunday:	

For Mobile Food Businesses: Please refer to [Guidelines for Mobile Food Businesses](#) on DHHS.tas.gov.au

Vehicle registration number (if applicable):	
Event Location:	
Date of Event	

Part 5: Food and Food Handling Activities

List the types of foods to be sold (please attach details if insufficient space, a menu or product list may suffice):

Types of food handling activities or processes to be used (please tick all that apply)

<input type="checkbox"/> No Processing <input type="checkbox"/> Cooking <input type="checkbox"/> Cooling <input type="checkbox"/> Reheating <input type="checkbox"/> Hot-holding /Cold-holding <input type="checkbox"/> Other (specify):	<input type="checkbox"/> Cook-chill / sous vide <input type="checkbox"/> Vitamising <input type="checkbox"/> Packaging / Repacking / Labelling <input type="checkbox"/> Vacuum packing <input type="checkbox"/> Preparation in advance (>4 hours)
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Part 6: Food Business Layout – Mobile Food Business

For mobile food businesses: please attach an **A4 plan or photographs clearly depicting the layout of your vehicle, cart, tent, booth or other mobile structure**. Refer to the [Guidelines for Mobile Food Businesses on DHHS.tas.gov.au](http://DHHS.tas.gov.au) for more info.

Part 7: Food Preparation & Storage – Mobile Food Business

If any food sold from a mobile food business is to be prepared and/or stored at another location not mentioned above, please provide details, including the address of any premises where food is to be stored or prepared. Attach details if insufficient space:

Part 8: Applicant Declaration

I declare that the information provided on this form is true and correct.

I understand and agree that information on this form, and about the business and its on-going operation, may be shared between Authorised Officers, councils, and other jurisdictions to assess this application and the business' compliance with the *Food Act 2003*.

I consent to receiving communications about this application in electronic form.

Applicant Name	Applicant Signature	Date
	/...../.....

Application Fee (2021-22) (tick one)

<input type="checkbox"/> No Fee	Notifying intention to operate a food business (s84)		
<i>To register (s87); or renew a food business' registration (s89)</i>			
<input type="checkbox"/> \$144 (GST free)	Annual Fee if paid before 31 August 2021 (pro rata if < 6 months remaining in financial year)		
<input type="checkbox"/> \$154 (GST free)	Annual Fee if paid after 31 August 2021		
<input type="checkbox"/> \$ 27 (GST free)	Per Specific Event / Occasion	<input type="checkbox"/> No Fee	Charity tax exempt

Office Use Only

Receipt No		Amount		Date	
EHO Assessment: I recommend that the premises registration <input checked="" type="radio"/> be renewed / <input type="radio"/> does not require to be registered Subject to the following conditions:					
EHO Name		Signature		Date	