



BURNIE STREET ART FESTIVAL GUIDE 2020

We invite you to be a stall holder at the Burnie Street Art Festival.

The festival will be at the King St car park 1pm to 4.00pm Saturday January 11, 2020

You will notice that this document is based off the Burnie Farmers Market Guide and many elements are similar.

The event is FREE to attend and sell your wares, but it is strictly first in first served with the 40 car park spaces available. Each space for a stall is 2 car parks in size (Roughly 5800mm wide x 5400m long). Single car park spaces are available if that is all you need. (Roughly 2400mm wide x 54000 long).

You are forewarned that festival coordinators will aim to have a diversity of stalls and will choose based on space and requirements if required with art-oriented stalls prioritised. Our decisions are final and have nothing to do with the quality of your stall or service, but with the aim of providing a quality event for the broad community.

Council staff will have worked many hours behind the scenes fielding many inquiries via Facebook and phone, making posters and maintaining the Facebook event. Please respect and assist both staff and any volunteers as they seek to support the festival and our community.

We hope that you understand that this event is community oriented and aimed to have everyone, including staff, enjoy the day.

Vehicle Movements

The festival ground will be closed off to all moving vehicles at 12.45pm and reopen at 4.15pm. This means that NO vehicles can be moved during that time in the King St car park. THERE ARE NO EXCEPTIONS TO THIS RULE without the express permission of the Festival Coordinator and then only if escorted by that Festival Coordinator or deputy.

Registration

All stallholders must complete the Stallholder Registration Form.

Communications

Facebook at <https://www.facebook.com/YMCABurnie> is the best for the fastest responses. Please be aware commitment to this event is accepted on application for a stall. It will be embarrassing for us and you if we publicise your attendance on numerous Council and community Facebook pages and you don't show up.

Other ways you may get in touch with us are phone or email. The email is dfregon@burnie.net and the phone number is 03 6430 5774.

Access to the festival ground

Access to the King Street car park is available until 12.45pm whereby vehicles will be denied access to the car park.

If your vehicle forms part of your stall then it will NOT be moved from 1pm to 4.00pm.

Government Permits & Regulations

Stallholders must comply with the conditions of any additional permits such as a "Temporary Food Permit". There is possibly a specific regulation relating to your area of expertise. It is your responsibility to ensure that you meet any regulation that relates to your own stall. Stallholders selling specific food products must obtain a Temporary Food Permit, available from your local council (valid 12 months). The cost of the permit is your responsibility. It is your responsibility to ensure your permits are up-to-date and not expired. The permits specific to your stall must be available for viewing on the day. Ideally the permits should be clipped to the wall or in a frame on your counter so that your customers and inspectors may view it easily.

Home Egg Producers

If you intend to sell eggs at the market, you must comply with the Food Standards Australia, Standard 4.2.5 Primary Production and Processing Standard for Eggs and Egg Product. Please refer to the attached Information Sheet 'Producing Safe Eggs at Home'.

Storing and Transporting

- Store eggs so the oldest eggs are used first.
- Eggs must be kept cool – eggs keep best between 15°C and 20° C.
- Eggs must be sold in new single use cartons. Reusing egg cartons can cause contamination of eggs. You must not sell your eggs in another egg producer's carton. This would misrepresent who has produced the eggs.

Sites

The Burnie City Council is not liable for any loss or damage to any stall or products before, during, after the festival.

Portable toilets will be provided on the day.

Your stalls will be on bitumen car park, pegs are not allowed, with weights being the best option for marquees.

Please exercise care when setting up and dismantling sites. If you spot any potential hazards, please correct them if possible and/or report them to the Festival Coordinator.

Please don't cause damage, make alterations or additions of any nature to, or carry out works of any nature to the car park property, and if any damage is caused, the costs of any repairs, making good or replacement, are borne by you the stall holder.

Your signs must be within your site and relate entirely to your stall goods. A lot of stallholders use large spring clips to put signs on the fronts of their table tops. No other signs will be allowed which contain may be considered offensive for any reason, for example political activity, personal views, nudity. You should also consider this when displaying goods for sale such as T shirts, mugs etc.

Before departure please ensure your site is clean of any rubbish and things such as posters, adhesive tapes, staples that you put in. We will provide many wheelie bins around the market site for your use.