

1 PURPOSE

This policy supports investment in lifelong learning within the Burnie community by encouraging educational development.

2 OBJECTIVE

The policy has two primary objectives:

- a) To recognise the contributions and educational excellence of primary, secondary and post-secondary students within Burnie through the provision of educational awards; and
- b) To support a Burnie student to pursue tertiary education by awarding an annual bursary to one person commencing study at the University of Tasmania (UTAS).

3 SCOPE

This policy extends to all primary schools, secondary schools, post-secondary schools within the Burnie municipality, as well as Burnie residents applying to study at UTAS.

4 POLICY

This policy outlines the following bursaries and awards:

- Primary and Secondary School Awards
- Post-Secondary School Bursaries
- Burnie City Council UTAS Bursary

4.1 Primary and Secondary School Awards

These awards focus on recognising student contributions and educational excellence.

Burnie City Council will provide one student award to each of the following primary and secondary schools within Burnie, on an annual basis.

Provider	Criteria for award selection	Amount (ex GST)
Burnie High School	Has demonstrated excellence in leadership	\$100
Parklands High School	Has demonstrated excellence in leadership	\$100
Marist College	Has demonstrated excellence in leadership	\$100
School of Special Education NW (High School)	Has demonstrated excellence in leadership	\$100
Burnie Primary School	Has contributed positively to the values of the school	\$75
Cooee Primary School	Has contributed positively to the values of the school	\$75

Havenview Primary School	Has contributed positively to the values of the school	\$75
Leighland Christian School (Burnie)	Has contributed positively to the values of the school	\$75
Montello Primary School	Has contributed positively to the values of the school	\$75
Natone Primary School	Has contributed positively to the values of the school	\$75
Ridgley Primary School	Has contributed positively to the values of the school	\$75
Romaine Park Primary School	Has contributed positively to the values of the school	\$75
School of Special Education NW (Primary School)	Has contributed positively to the values of the school	\$75
Stella Maris Primary School	Has contributed positively to the values of the school	\$75

The school will be responsible to select the award recipient, against the criteria shown in the above table.

The awards are presented at the end of the academic year in recognition of the year's performance. The award will be paid to the school upon receipt of an invoice.

The funding should be used to procure an educational aid that is suitable for the intended recipient.

The school is required to invite the Mayor or his / her delegate to a ceremony to present the award to the recipient. An award certificate will be provided by Council unless otherwise agreed with the school.

4.2 Post-Secondary Bursaries

This award focuses on supporting transition from secondary education to further education.

Burnie City Council will provide the following bursaries to post-secondary education providers on an annual basis:

Provider	Bursary Description	Amount (ex-GST)
Burnie High School	One student commencing Year 11	\$250
Hellyer College	One student commencing Year 11, previously attending Parklands High School	\$250
Hellyer College	One student commencing Year 11, previously attending Burnie High School	\$250
Marist Regional College	One student commencing Year 11	\$250
Parklands High School	One student commencing Year 11	\$250
TasTAFE	One student commencing Year 11	\$250

The education provider will be responsible to select the bursary recipient, and will have regard to the following criteria:

- A demonstrated commitment to study and academic excellence; and
- Evidence of leadership skills and/or a contribution to their community;
- A need for financial assistance that will help address barriers to further education

The bursaries are provided at the end or start of an academic year depending on the preference of the education provider. The bursary will be paid to the education provider upon receipt of an invoice.

The funding is to be used to procure text books and ancillary items to assist with further education.

A congratulatory letter will be sent from the Mayor to each bursary recipient. An award certificate can also be provided if required by the education provider. If a ceremony is held to present such awards, the Mayor or his/her delegate should be invited to attend.

4.3 Burnie City Council UTAS Bursary (West North-West)

This bursary is aimed at supporting the pursuit of tertiary education.

One bursary valued at up to \$9,900 (ex-GST) will be awarded each calendar year to a new student enrolling at the University of Tasmania.

The UTAS Scholarships Office will be responsible for coordinating the application and selection process, and the successful candidate will be determined by the West North-West Bursaries Selection Committee, based on the following eligibility and assessment criteria.

Eligibility

To be eligible for this bursary, candidates must:

- Be commencing a bachelor degree or equivalent; and
- Be commencing an undergraduate course (not already holding a tertiary qualification); and
- Have been a resident in Burnie for at least the past four years.

Criteria for assessment

The following factors will be taken into account by UTAS in selecting a preferred candidate:

- Equity Score determined by UTAS in the confidential application process that assesses the level of need or disadvantage on a range of factors.
- Academic achievements and/or consistency to date
- Educational and career ambitions
- Level of leadership, initiative and community involvement

Preference will be given to students that are commencing a degree course at the Cradle Coast Campus, but it is recognised that because not all courses are available at Cradle Coast, bursaries may sometimes be awarded to a Burnie person needing to pursue their studies in Launceston or Hobart.

Receiving the Bursary

The bursary funds totalling \$9,900 will be paid in two equal amounts each year for up to three years of full-time study. Payment will normally be made in the first week of each semester directly into the recipient's nominated bank account. The UTAS Foundation will invoice the Burnie City Council in May each year for the monies paid to the current recipients throughout the year.

The funds are to be used toward expenses of study associated with undertaking the UTAS course.

A formal letter of congratulations will be sent from the Mayor to the bursary recipient.

As a part of receiving the bursary, the participant will be required to meet with aldermen and share briefly about their educational ambitions.

Following year one, each subsequent year of the bursary funding is dependent upon the participant's successful completion of the prior year's study.

Where a participant does not pass a unit within the course, they will be required to demonstrate how they will re-do the unit and the continued support of the bursary will be subject to the discretion of Council.

Should the participant choose to change their course, the continued support of the bursary will be subject to the discretion of Council.

The bursary will not exceed the maximum total of \$9,900 nor be funded over more than three years.

5 LEGISLATION

There are no legislative impacts applicable to this policy.

6 RELATED DOCUMENTS

Making Burnie 2030 – Future Direction 3: A centre for information, knowledge and learning
Strategy 3.2.1 Promote learning pathways.



COUNCIL POLICY

Educational Bursaries and Awards

Approved By: **Council**
Doc Controller: **General Manager**
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Version: **3.0**
Approved Date: **18 July 2017**
Next Review Date: **18 July 2021**

Policy Endorsement

Responsibility:	It is the responsibility of the Executive Manager Corporate Governance to administer this policy.
Minute Reference:	AO168-17
Council Meeting Date:	18 July 2017
Strategic Plan Reference:	Strategy 7.1.1 Formulate policy that is equitable, inclusive and responsive to current needs, and ensure decision-making is informed and accountable. Strategy 3.2.1 Promote learning pathways.
Previous Policies Replaced:	This policy replaces the previous Educational Bursaries and Awards Policy CP-CBS-SG-034 approved on 15 April 2014, Item AO089-14.
Date of Commencement:	19 July 2017
Publication of policy:	Members of the public may inspect this policy at the City Offices where copies can be obtained free of charge. Alternatively it can be accessed on Council's website (www.burnie.net)