

***PUBLIC QUESTION TIME*****AO010/15 PUBLIC QUESTION TIME****FILE NO: 15/005/005**

In accordance with Clause 31 of the Local Government (Meeting Procedures) Regulations 2005 Council conduct a Public Question Time.

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**What to do?**

Council has adopted a procedure whereby any person wishing to ask a question must write it out on the form provided (available in the foyer of the Chambers and the City Offices Customer Service Counter).

This form may be given to the General Manager seven (7) days prior to the meeting but must be given to the General Manager prior to the commencement of the meeting.

At each meeting the Mayor will invite those members of the public who have provided written questions to ask their questions.

When requested please:-

- stand up;
- clearly state your name and address, and
- ask your question(s) as written (limit of two (2) per meeting) as clearly and as briefly as possible.

Please note:

- Parliamentary Privilege does not apply at Council Meetings;
- If it is not possible to answer the question at the meeting, the General Manager will provide a written answer within 10 days;
- The question and answer cannot be debated, and
- The Mayor may refuse to accept a question.