
GENERAL MANAGER**AO137-19 GENERAL MANAGER'S INFORMATION REPORT FOR WORKS AND SERVICES APRIL 2019****FILE NO: 4/18/2****PREVIOUS MIN:**

MAKING BURNIE 2030 – CORPORATE PLAN REFERENCE:

Direction	7	AN ENGAGING AND ACCOUNTABLE LEADERSHIP FOCUSED ON A STRONG FUTURE
Objective	7.5	A sustainable long term future is planned through the management of Council's infrastructure and assets.
Strategy	7.5.2	Ensure assets are adequately developed, maintained and renewed.

1.0 RECOMMENDATION:

“THAT the General Manager’s Information Report for Works and Services April 2019 be noted.”

2.0 SUMMARY

The report includes the following items:-

- 3.0 Capital Works
 - 3.1 Request for Expressions of Interest, Quotations, Tenders and Contracts
 - 3.2 Civil Construction and Stormwater
 - 3.3 Buildings
 - 3.4 Parks, Reserves, Sporting Grounds and Cemeteries
 - 3.5 Waste Management
- 4.0 Operations and Maintenance
 - 4.1 Civil Construction and Stormwater
 - 4.2 Buildings
 - 4.3 Parks, Reserves, Sporting Grounds and Cemeteries
 - 4.4 Waste Management
- 5.0 Vandalism and Reported Incidents
- 6.0 Private Works
- 7.0 SES and Burnie Emergency Management Committees Activity Reports
- 8.0 Energy Management

3 CAPITAL WORKS

3.1 Request for Expressions of Interest, Quotations, Tenders and Contracts

3.1.1 Expressions of Interest

a) Electric Vehicle Fast Charging Station

A draft agreement with Electric Highway Tasmania has been provided to Council and amendments are in progress by Council's legal representative.

3.1.2 Quotations

a) Quotation 2624 – Ridgley Drainage Study Implementation (Stage 1)

Construction is progressing well and the project is expected to be complete around mid - May 2019.

b) Quotation 2622 – Fernglade Reserve – Install New Path

Quotations closed on Friday, 10 May 2019, however unfortunately prices were significantly above the budget of \$17,790. It is proposed to carry forward the funds and look to undertake the construction by Depot staff.

c) Quotation 2620 – Burnie Tennis Centre Resurfacing

The Contractor proposes to return to the site in December 2019 to rectify the defective work. It is proposed for both the product supplier and Tennis Australia to inspect the site to provide advice remediation methodology.

d) Quotation 2619 – River Road Paver Replacement

Quotations closed on Wednesday, 8 May 2019. Two submissions were received from CBB Contracting and Stubbs Constructions. CBB have been awarded the work and propose to complete the works over the weekend of Friday, 31 May 2019.

3.1.3 Tenders

a) Contract 2627 – Supply and Delivery of One (1) 6.5t GVM SWB Crew Cab Tip Truck

FRM were the successful tenderer.

b) Contract 2626 – Supply and Delivery of One (1) 7.5t GVM Single Cab Truck

Webster Trucks were the successful tenderer.

c) Contract 2625 – Supply and Delivery of One (1) 10.4t GVM SWB Tip Truck

FRM were the successful tenderer. (Correction – previously reported incorrectly as Webster Trucks).

3.1.4 Contracts

a) Contract 2616 – Fern Glade Road Upgrade and Pathway – Stage 2 (Wattle Avenue – Emu River)

The project is nearing completion with Fern Glade Road seal and guard rail complete. Asphalt is laid to all but the northern end of the pathway and the focus is now on completion of the elevated pathway over the gully, however foundation conditions have required a re-design of the footing system and works have been delayed a little on that element. It is proposed to complete the project in late May.

b) Contract 2613 – Burnie Surf Life Saving Club Redevelopment and Waterfront Eastern Promenade

Surf Club

Councillors inspected the redevelopment works on Wednesday, 1 May 2019 on the day of Practical Completion. The Surf Club began re-establishing into the building from Friday, 3 May 2019 and opened to the public on Friday, 10 May 2019.

There are some very minor outstanding items to be complete by Fairbrother over the next 2-3 weeks, including weather proofing the southern access doors to the new ground floor storage space.

Officers have commissioned a painting Contractor to complete painting of the external steelwork and soffit linings which will be undertaken over the next few weeks as weather permits.

Eastern Promenade

Officers are awaiting land use approvals to progress the works and it is hoped works can commence during June 2019. The construction program is expected to take 5 months through to October 2019.

c) Contract 2609 – Bitumen Surfacing Services 2018-2019

All works are complete, accepting Wiseman Street, which is proposed for May/June 2019.

3.2 Civil Construction and Stormwater

- Annual gully pit upgrade program – 40% complete.
- CBD paver replacements (major maintenance) – 70% complete.
- Rural road re-sheeting program – 50% complete.
- Kerb ramp upgrade program – 25% complete.
- Mooreville Road Upgrade Stage 2 – completed.

- Driveway and crossover replacements – completed.
- Cascade Road Reseal – 95% complete.
- Queen Street Upgrade – 65% complete.
- Gully Pit Upgrades – 80% complete.

3.3 Buildings

- Trade Waste plumbing compliance works – 98% complete.
- Aileen Crescent Retaining Wall – 95% complete.

3.4 Parks, Reserves, Sporting Grounds and Cemeteries

- Playground soft-fall replacement at Marine Plaza – awaiting quotations.
- Queen Street Upgrade Landscaping – 10% complete.
- Oakleigh Park pedestrian overpass stairs landscaping – 5% complete.
- Hodgman Street retaining wall landscaping – 80% complete.

3.5 Waste Management

The pavement upgrade and asphalt seal works will be undertaken in June 2019.

4 OPERATIONS AND MAINTENANCE

4.1 Civil Construction and Stormwater

Operation and maintenance in accordance with the Service Level Document, including:

- Customer Request Module (CRM) works – as required.
- Road signage repairs and installation – ongoing 85% complete.
- Rural and urban hotmix patching and monitoring of road shoulder hotspots – ongoing.
- Manhole maintenance – as required.
- Footpath maintenance program – 75% complete.
- CBD paver maintenance – ongoing.
- Stormwater hotspot inspections and monitoring – ongoing.
- Driveway maintenance – 20% complete.
- Gravel roads maintenance – 50% complete.
- Shoulders grading – 55% complete.
- Kerb and channel maintenance – 80% complete.
- Hotmix patching – 90% complete.
- Annual gross pollutant trap cleaning – 90% complete.
- Annual rural and urban roads weed spraying program – first spray completed. Second spray due in May 2019.
- Roadside verge slashing – commenced on Monday, 7 January 2019 – completed.

4.2 Buildings

Planned and reactive maintenance and minor works in accordance with the Service Level Document and maintenance program, including:

- CRM works – as required.
- Building gutters clean out – seasonal. 80% complete.
- Electrical testing and tagging – numerous Council locations – ongoing.
- Plumbing maintenance and inspections of public amenities and Council facilities – ongoing (grease traps, backflow prevention devices, valves, etc).
- CBD linemarking – as required.
- Vandalism repairs and painting – as required.
- Depot fire hose reel leak repairs – completed.
- Marine Terrace Plaza seat repainting – completed.
- Depot power pole replacement – completed.
- Hilder Parade Noticeboard reinstallation – 10% complete.
- South Burnie boat ramp boom gate repairs – completed.
- Annual building inspections – completed.
- Natone and Stowport Halls exterior wash down – completed.
- West Park Oval – Demolish caretaker’s carport – completed.
- Art Gallery wall removal – completed.
- View Road culvert fence replacement – completed.
- BWMC linemarking – 80% complete.

4.3 Parks, Reserves, Sporting Grounds and Cemeteries

Maintenance and minor works in accordance with the Service Level Document, including:

- CRM works – as required.
- Preventative tree maintenance – ongoing.
- Dangerous tree assessments/removal – as required/identified.
- Grass care and ground and feature care schedules – ongoing.
- Sports grounds maintenance and mowing schedules – ongoing.
- Walking track annual maintenance program – ongoing.
- Routine playground maintenance and statutory inspections – in accordance with SLD and regulations. Soft-fall mulch replacement – 80% complete.
- West Park Oval and sports grounds maintenance and wicket preparation – ongoing.
- Sports grounds maintenance – ongoing.
- Vegetation management – Durham Road, Mount Street to Southwell Street, Mount Street to Brooklyn Road in progress – 70% complete.
- Sports grounds fertilizing – in progress – approx 50% complete.
- Annual playgrounds external compliance audit – 80% complete.
- Art Gallery courtyard planting – 10% complete.

4.3.1 Durham Road Reserve

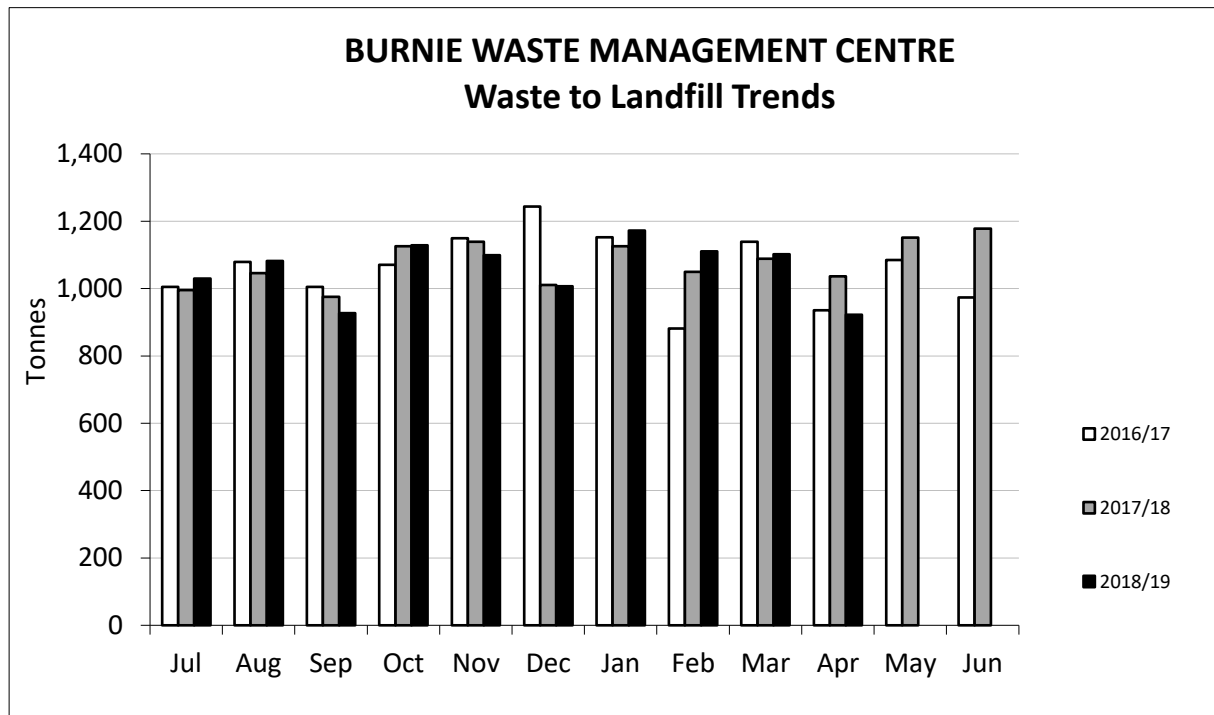
Seven (7) trees are currently being removed by Council’s Contractor and no issues or concerns have been raised with Officers to date.

4.4 Waste Management

The following tables and figures report activities for the quarter to end of April 2019.

MUNICIPAL WASTE DIVERSION FROM LANDFILL (tonnes)														
	2017/18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-18	Feb-19	Mar-19	Apr-19	May-19	Jun-19	2018/19
Waste Transported to Landfill	12,635	1,029	1,082	927	1,128	1,099	1,007	1,172	1,111	1,102	922	-	-	10,580
BCC Recovery	3,574	359	293	359	483	454	517	637	445	503	393	-	-	4,443
Cleanaway Recovery	1,012	62	172	74	188	97	64	135	133	60	83	-	-	1,070
Recyclables Collected Kerbside	1,384	101	106	146	87	94	156	110	96	134	87	-	-	1,117
Total Municipal Waste	18,605	1,552	1,653	1,507	1,886	1,743	1,744	2,054	1,785	1,799	1,485	-	-	17,209
% diverted from Landfill	38%	34%	35%	38%	40%	37%	42%	43%	38%	39%	38%	-	-	39%

Note: Figures are displayed to nearest whole number.

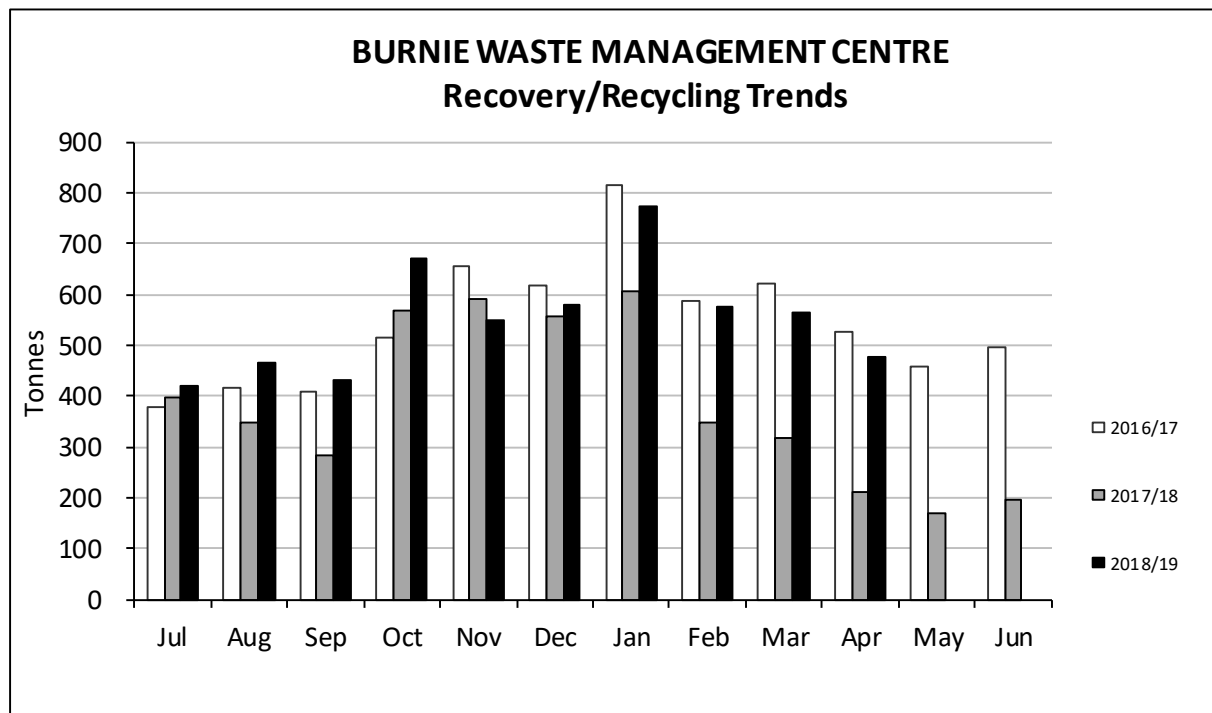


BURNIE WASTE MANAGEMENT CENTRE			
WASTE TO LANDFILL			
Summary Table (tonnes)			
Month	2016/17	2017/18	2018/19
Jul	1,005	995	1,029
Aug	1,079	1,046	1,082
Sep	1,005	975	927
Oct	1,071	1,126	1,128
Nov	1,150	1,139	1,099
Dec	1,243	1,011	1,007
Jan	1,152	1,126	1,172
Feb	881	1,050	1,111
Mar	1,139	1,089	1,102
Apr	936	1,036	922
May	1,085	1,151	0
Jun	974	1,178	0
TOTAL	12,720	12,922	10,580

Note: Figures are displayed to nearest whole number.

BURNIE WASTE MANAGEMENT CENTRE RECOVERY/RECYCLING															
BCC ACTIVITIES		2017/18	MONTH												YTD 2018/19
	Units		Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Recyclables	t	95	7	9	5	6	9	8	8	8	7	7	-	-	74
Cardboard	t	130	11	8	12	11	8	14	11	8	11	8	-	-	102
E-Waste	t	14	9	-	-	-	-	-	5	-	-	-	-	-	14
Oil	L	12,600	1,500	500	1,100	1,000	1,310	1,300	1,400	1,000	1,600	1,150	-	-	11,860
	t	11.09	1.32	0.44	0.97	0.88	1.15	1.14	1.23	0.88	1.41	1.01	-	-	10.44
Green Waste	m3	16,306	1,656	1,376	1,604	2,323	2,181	2,466	3,056	2,140	2,421	1,884	-	-	21,107
	t	3,310	331	275	341	465	436	493	611	428	484	377	-	-	4,242
Total BCC Activities	t	3,511	359	293	359	483	454	517	637	445	503	393	-	-	4,443
CLEANAWAY ACTIVITIES															
		2016/17	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	2018/19
Cardboard	t	170	5	9	8	3	8	9	12	4	8	4	-	-	70
Steel	t	236	17	13	15	41	26	20	24	70	18	19	-	-	261
NonFerrous Metals	t	29	6	17	2	3	2	0	4	1	3	3	-	-	41
Timber	t	110	5	3	5	2	4	2	3	0.4	4	1	-	-	29
Concrete	t	5	5	1	-	-	1	3	-	-	0.5	-	-	-	10
<i>Total Transfer Shed Recovery:</i>		550	38	42	30	49	41	34	43	76	32	26	-	-	411
Skip Bin Steel	t	326	16	43	39	44	27	28	21	21	24	21	-	-	284
Skip Bin Tyres	No.	430	98	35	24	32	37	45	36	17	32	49	-	-	405
	t	2.4	0.54	0.19	0.13	0.18	0.2	0.2	0.2	0.1	0.2	0.3	-	-	2.2
Skip Bin Timber	t	51	5	13	5	2	4	2	4	2	4	2	-	-	44
Concrete Stockpile	t	213	2	74	-	93	24	-	66	34	-	34	-	-	328
Total Cleanaway Activities		1,143	62	172	74	188	97	64	135	133	60	83	-	-	1,070
TOTAL RECOVERY	t	4,654	421	465	434	671	550	581	772	578	564	476	-	-	5,512

Note: Figures are displayed to nearest whole number.

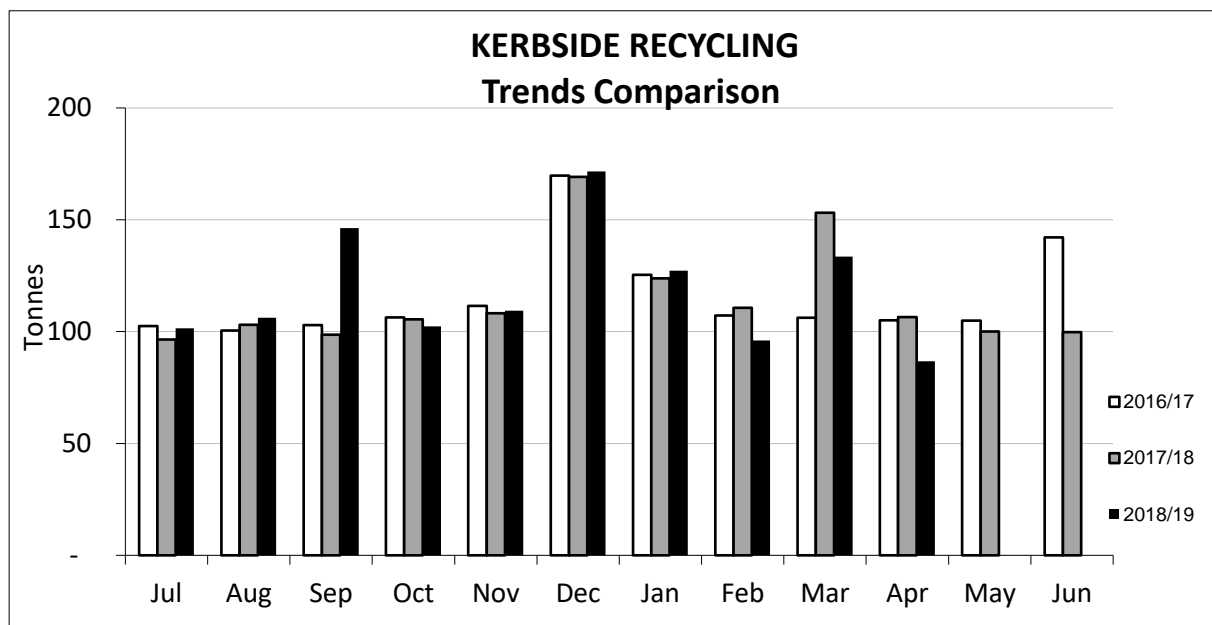


BURNIE WASTE MANAGEMENT CENTRE			
RECOVERY/RECYCLING			
Summary Table (tonnes)			
Month	2016/17	2017/18	2018/19
Jul	378	398	421
Aug	415	347	465
Sep	408	283	434
Oct	516	569	671
Nov	657	591	550
Dec	617	558	581
Jan	814	606	772
Feb	588	348	578
Mar	622	318	564
Apr	528	212	476
May	458	169	0
Jun	498	196	0
TOTAL	6,500	4,595	5,512

Note: Figures are displayed to nearest whole number.

KERBSIDE RECYCLING															
RECYCLABLES COLLECTED	YTD 2017/18	MONTH (tonnes)												YTD 2018/19	
		Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19		
Kerbside Recycling	1,204.2	80.8	87.5	131.0	86.9	93.9	155.6	110.2	96.1	133.6	86.7				1,062.2
CBD Cardboard	51.1	6.0	6.0	6.0	6.0	6.0	6.0	6.0							42.0
Outer BD Cardboard	42.6	3.0	3.0	3.0	3.0	3.0	3.0	4.0							22.0
Council/Public Place Recyclables	77.1	11.7	9.7	6.3	6.5	6.5	7.0	7.0							54.8
TOTAL	1,374.9	101.5	106.2	146.3	102.4	109.4	171.6	127.2	96.1	133.6	86.7	0.0	0.0	0.0	1,181.0

Note: Figures are displayed to nearest whole number.



Note: Generally two fortnightly kerbside recyclables collections fall within a monthly reporting period, occasionally three fortnightly kerbside collections occur.

KERBSIDE RECYCLING			
Summary Table (tonnes)			
Month	2016/17	2017/18	2018/19
Jul	103	96	101
Aug	101	103	106
Sep	103	99	146
Oct	106	105	102
Nov	112	108	109
Dec	170	169	172
Jan	125	124	127
Feb	107	111	96
Mar	106	153	134
Apr	105	107	87
May	105	100	-
Jun	142	100	-
TOTAL	1,384	1,375	1,181

Note: Figures are displayed to nearest whole number.

5 VANDALISM AND REPORTED INCIDENTS

Incidents of vandalism where repairs that are likely to exceed \$250 are generally reported and appear in the table below as separate incidents. Repair costs for minor instances of vandalism identified through routine inspections are aggregated and reported under the asset area they belong to i.e. facilities, community amenities, sports grounds, parks and reserves and transport services as a monthly total cost.

Vandalism and reported incidents to Council property are as follows:

DATE	LOCATION	VANDALISM AND REPORTED INCIDENTS	POLICE REPORT FILED	MONTHLY SUMMARY TO POLICE	CCTV FOOTAGE	OUTCOME	ESTIMATED MONTHLY COST	PROGRESSIVE ANNUAL TOTAL
APRIL								
	Transport Services	Aggregate of incidents reported or identified from inspections - Remediation by painting, cleaning or general repairs		Yes	No	Damage made good and surfaces cleaned, repaired, replaced or repainted as necessary	\$2,750.00	
8/04/19	Little Alexander Street	Smashed Smoke Butt Bin off Wall & Graffiti on Concrete Wall	No	Yes	No	Repair and Reinstall Smoke Butt Bin & Remove Graffiti	\$150.00	
8/04/19	Hilder Parade	Graffiti on Concrete Steps and Retaining Wall	No	Yes	No	Pressure Clean & Paint out Graffiti	\$450.00	
30/04/19	Romaine Reserve Disabled Toilet	Graffiti & Damage to Toilet Cistern Cover	No	Yes	No	Remove Graffiti & Repair Cover	\$150.00	
TOTAL							\$3,500.00	\$35,179.00

6 PRIVATE WORKS

No information to report.

7 SES AND BURNIE EMERGENCY MANAGEMENT COMMITTEES ACTIVITY REPORTS

North Western Regional Emergency Management Committee (NWREMC) –Meeting held 8 May 2019 at Ulverstone Fire Station.

Western Emergency Management Committee (WEMC) – Next meeting 16 May 2019 at Burnie City Council.

Council is working with Tas Fire Bushfire Risk Unit (formerly Fuel Reduction Unit) to plan fuel reduction burns in Havenview and Round Hill areas.

8 ENERGY MANAGEMENT

No information to report.